



NOTICE OF INTENT TO AWARD CONTRACT

The Culinary Arts Program Revision and Realignment Project

January 07, 2015

1.0 NOTICE

Notice is hereby given by the Vancouver Community College (the "VCC") of its intent to award a contract to Amethyst Education Services, to carry out the Culinary Arts Program Revision and Realignment project.

The proposed contract will commence on January 22, 2015 and have a value in the range of \$40,000. The contract term will be for 6 months.

2.0 DESCRIPTION OF SERVICES

Services required include:

The Contractor will play a key leadership role in the project with overall responsibility for:

- A review of all program outcomes to ensure that they meet today's industry standards and are in compliance with the expectations of the Industry Training Authority (ITA);
- Consult with local industry to determine if they are able to support the possibility of a formal Co-op/internship component in a newly revised program;
- Prepare a revised program structure and learning outcomes for VCC governance approval;
- Restructure the program and course delivery model to align with the new program outcomes; and
- Produce a final report summarizing the outcomes of this exercise for the Vice President, Academic.

The Contractor may also provide services for other leadership roles at the Dean/Director/Vice President level on an as, if, and when required basis.

The Contractor must:

- Have relevant experience in culinary arts programs in public institutions;
- Have knowledge of the industry Training Authority Funding Agreement; and

- Have established working relationships with the Industry Training Authority and School Districts where the ACE-IT programs are offered.

3.0 RATIONALE

VCC did not open competition for this award for the following reasons:

VCC believes that no other potential contractor has the depth of knowledge and experience to carry out this work and achieve the same outcomes in the time available. The contractor has a detailed understanding of the program areas as well as the ITA Funding Agreement. This will allow quick intervention and important cost savings for the College.

4.0 OBJECTIONS

Vendors wishing to object to this decision should submit by email reasons for their objection to the contact person listed below before 2pm PST on January 20, 2015. The objection should clearly indicate how the vendor's services meet or exceed the direct award reasons set out in Section 3 above, including offering a more competitive price.

Any and all objections received by the closing date and time will be given due consideration. If justified, a meeting with VCC representatives present, to discuss the decision will be called to receive vendor representations regarding this contract. VCC will determine if any objections received will result in a competition for this opportunity. VCC's decisions in this regard will be final.

Contact Person:

Trevor Maddern
Manager, Procurement and Contract Development
Purchasing Services
Vancouver Community College
1155 East Broadway
Vancouver BC, Canada, V5T 4V5
Fax: 1 (604) 871-7400
E-mail: tmaddern@vcc.ca

Closing date: 2:00 PM PST, January 19, 2015