



ARCS: 292-30
File: AED-2015-52352

August 18, 2015

Sent via email: secretary-treasurer@cupe4627.com

Deanne Bates
CUPE Local 4627
1155 East Broadway
Vancouver BC V5T 4V5

Dear Deanne Bates:

Re: Request for Access to Records
Freedom of Information and Protection of Privacy Act (FOIPPA)

I am writing further to your request received by the Ministry of Advanced Education. You requested:

Copy of the Vancouver Community College Institutional Accountability Plan and Report for 2014/15.

Vancouver Community College has custody and control of the records you requested. Therefore, under section 11 of *FOIPPA*, your request has been fully transferred. A copy of section 11 is provided for your reference. A complete copy of *FOIPPA* is available online at:

http://www.bclaws.ca/EPLibraries/bclaws_new/document/ID/freeside/96165_00

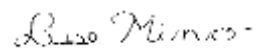
Vancouver Community College must respond to you within 30 business days after receiving your transferred request, unless that public body extends the time limit for responding to you. You will receive a letter shortly advising of your new request number. This file is now closed.

If you have any questions regarding your request please contact me at 250.356.0875. This number can be reached toll-free by calling from Vancouver, 604-660-2421, or from elsewhere in BC, 1-800-663-7867 and asking to be transferred to 250.356.0875.

You have the right to ask the Information and Privacy Commissioner to review this decision. I have enclosed information on the review and complaint process.

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Sincerely,

A handwritten signature in cursive script that reads "Lise Mino".

Lise Mino, Senior FOI Analyst
Health / Education Team
Information Access Operations

Enclosures

cc: Linda Sanderson, Executive Director, Human Resources, Vancouver Community College

cc: Consolidated Intake, Information Access Operations

<p>How to Request a Review with the Office of the Information and Privacy Commissioner</p>
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If you have any questions regarding your request please contact the analyst assigned to your file. The analyst's name and telephone number are listed in the attached letter.

Pursuant to section 52 of the *Freedom of Information and Protection of Privacy Act* (FOIPPA), you may ask the Office of the Information and Privacy Commissioner to review any decision, act, or failure to act with regard to your request under FOIPPA.

Please note that you have 30 business days to file your review with the Office of the Information and Privacy Commissioner. In order to request a review please write to:

Information and Privacy Commissioner
PO Box 9038 Stn Prov Govt
4th Floor, 947 Fort Street
Victoria BC V8W 9A4
Telephone 250-387-5629 Fax 250-387-1696

If you request a review, please provide the Commissioner's Office with:

1. A copy of your original request;
2. A copy of our response; and
3. The reasons or grounds upon which you are requesting the review.

Transferring a request

11 (1) Within 20 days after a request for access to a record is received by a public body, the head of the public body may transfer the request and, if necessary, the record to another public body if

(a) The head of the public body is satisfied that the request meets the requirements of section 5 (1), and

(b) One or more of the following applies:

(i) The record was produced by or for the other public body;

(ii) The other public body was the first to obtain the record;

(iii) The record is in the custody or under the control of the other public body.

(2) If a request is transferred under subsection (1), the head of the public body who transferred the request must notify the applicant of the transfer.

(3) If the head of the public body to which a request is transferred under subsection (1) is satisfied that the request meets the requirements of section 5 (1) (a) and (b), the head of the public body must respond to the applicant

(a) In accordance with section 8, and

(b) Not later than 30 days after the request is received by that public body, unless this time limit is extended under section 10.